

APPROVED
VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS

Regulatory/Legislative Committee Meeting Minutes

The Committee of the Virginia Board of Funeral Directors and Embalmers convened for a meeting on Thursday, December 8, 2016 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Henrico, Virginia; Board Room #1.

COMMITTEE MEMBERS PRESENT

Larry T. Omms, FSL, Committee Chair
Mia F. Mimms, FSL
Junius H. Williams, Jr., Citizen Member

BOARD MEMBER PRESENT

Blair Nelsen, FSL

DHP STAFF PRESENT

Corie Tillman Wolf, Executive Director
Lynne Helmick, Deputy Executive Director, Discipline
Missy Currier, Deputy Executive Director, Licensure
Elaine Yeatts, Senior Policy Analyst

GUESTS PRESENT

Barry D. Robinson, VMA

CALL TO ORDER

Mr. Omms, Chair called the meeting of the Virginia Board of Funeral Directors and Embalmers Regulatory/Legislative Committee to order at 11:14 a.m.

APPROVAL OF AGENDA

Upon a motion by Junius H. Williams, Jr. and properly seconded by Mia F. Mimms, the agenda was accepted as presented. The motion carried unanimously.

PUBLIC COMMENT PERIOD

No public comment was provided.

DISCUSSION ITEMS

Development of Board Guidance on Refrigeration

The Committee reviewed the draft guidance document drafted by Board Staff and discussed at length the issues regarding refrigeration, including how the receipt of a body may or may not be properly documented by a funeral home and the necessity to clarify in the regulations when the 48 hours for the refrigeration requirement begins.

Ms. Yeatts suggested that the Committee consider adopting both a Guidance Document and a Fast Track Action for regulation at the same time.

Upon a motion by Junius H. Williams, Jr. and properly seconded by Mia F. Mimms, the Board voted to make a recommendation to the full Board to adopt the drafted Guidance Document with modifications as discussed, as well as adopt a Fast Track Action for amendments to regulations to clarify in rule the definition of refrigeration and when the 48 hour period begins.

Development of Board Guidance on Embalming Documentation

The Committee reviewed the draft Guidance Document prepared by Staff regarding documentation of permission for embalming. Committee members discussed what constitutes obtaining express permission to embalm and whether or not a separate stand-alone document should be required.

Ms. Yeatts again suggested the Committee consider adopting both a Guidance Document and a Fast Track Action for regulation at the same time.

Upon a motion by Junius H. Williams, Jr. and properly seconded by Mia F. Mimms, the Board voted to make a recommendation to the full Board to adopt the drafted Guidance Document with modifications as discussed, as well as adopt a Fast Track Action for amendments to regulations to clarify in rule what constitutes obtaining express permission for embalming.

Revisions to Guidance Document 65-12 Confidential Consent Agreements

The Committee discussed Confidential Consent Agreements (CCA's), when they are used in disciplinary cases, what other DHP Boards use as guidance for CCA's, and what type of violations should be considered for CCA's.

Upon a motion by Junius H. Williams, Jr. and properly seconded by Mia F. Mimms, the Board voted to make a recommendation to the full Board to adopt the revised Guidance Document with modifications as discussed.

NEW BUSINESS


There was no new business.

ADJOURNMENT:

With no further business before the Board, the meeting adjourned at 1:02 p.m.


Larry T. Ompps, Chair

1/10/2017
Date


Corie Tillman Wolf, Executive Director

1/10/17
Date